

Dear St. Mary School Families

Welcome to LEAD (Before & After Care)! My name is Erin Austin and I am the LEAD Director as well as one of the PreK4 teachers here at St. Mary's. This will be my third year teaching at St. Mary School, and I am looking forward to another exciting year ahead!

DROP OFF & PICK UP LOCATION

Just like last year, we will be conducting LEAD out of the Parish Center Lobby (**Door B**). Both morning and afternoon LEAD will be located there.

SAFETY & SECURITY

At St. Mary School, our number one priority is to make sure each and every child is safe and cared for. Below are the steps we take to make sure we provide a safe and secure environment for all of our students.

- All doors remain locked at all times. ONLY staff is allowed to open the doors for visitors.
- Children are ONLY allowed to be picked up by those authorized to pick them up.
- When playing outside during months when the weather permits, barricades are in place.
- Preschool through 2nd grade is allowed on the Preschool Playground which is secluded from the parking lot.
- A First-Aid Kit is available onsite.

PAYMENT OPTIONS

There are 2 ways to pay for your child to attend LEAD. You can pay by credit card online or you can pay via check by delivering the check to the front office.

All payments must be paid before the 1st of each month. For example, if your child is registered for LEAD in September, payments need to be made by September 1st.

THINGS TO KNOW

- At LEAD, we provide coloring books, school supplies, toys, and sports equipment. It is highly encouraged that you do not have your child bring any personal items from home as there are many children who attend and their items may get lost. We are not responsible for any lost items.
- Snacks are encouraged but not required. Students tend to build up an appetite towards the end of the day, so sending something small would be appreciated. NO NUTS!
- Our staff is able to help your student with homework. We are happy to help them with what they are working on.
- Please label all personal items with both first and last names (clothing, backpacks, devices, etc.)

CONTACT

LEAD Director | Mrs. Erin Austin

Email | lead@stmaryriverside.org

School Office | 708-442-5747

PLAN OPTIONS

Before Care | 7:00-7:50am

After Care | 3:00-6:00pm

- **Plan A | Morning LEAD | \$100**

Student 2 — \$25

Student 3 — \$10

Student 4 — FREE

- **Plan B | 3:00-4:00pm | \$150**

Student 2 — \$25

Student 3 — \$10

Student 4 — FREE

- **Plan C | 3:00-5:00pm | \$175**

Student 2 — \$50

Student 3 — \$20

Student 4 — FREE

- **Plan D | 3:00-6:00pm | \$200**

Student 2 — \$75

Student 3 — \$30

Student 4 — FREE

- **Plan A + B | \$250**

Student 2 — \$50

Student 3 — \$20

Student 4 — FREE

- **Plan A + C | \$275**

Student 2 — \$75

Student 3 — \$30

Student 4 — FREE

- **Plan A + D | \$300**

Student 2 — \$100

Student 3 — \$40

Student 4 — FREE

Registration Link (Scan QR Code)

<https://giving.parishsoft.com/App/Form/7ffa951a-74bc-4f06-8d11-8da4e7aa045d>

