Dear St. Mary School Families

Welcome to LEAD (Before & After Care)! My name is Erin Austin and I am the LEAD Director as well as one of the PreK4 teachers here at St. Mary's.

DROP OFF & PICK UP LOCATION

- Morning LEAD will take place by the Parish Center (Gymnasium) **Door B**
- Afternoon LEAD will take place in the Primary Hallway (Herrick Rd) **Door C**

SAFETY & SECURITY

At St. Mary School, our number one priority is to make sure each and every child is safe and cared for. Below are the steps we take to make sure we provide a safe and secure environment for all of our students.

- All doors remain locked at all times. ONLY staff is allowed to open the doors for visitors.
- Children are ONLY allowed to be picked up by those authorized to pick them up. ID's will be checked upon arrival if you are under the authorized personnel to pick-up.
- When playing outside during months when the weather permits, barricades are in place.
- Preschool through 2nd grade is allowed on the Preschool Playground which is secluded from the parking lot.
- A First-Aid Kit is available onsite. An AED is located in the hallway as well.

PAYMENT OPTIONS

There are 2 ways to pay for your child to attend LEAD. You can pay by credit card online or you can pay via check/cash by delivering the check/cash to the front office. All payments must be paid before the 1st of each month. For example, if your child is registered for LEAD in September, payments need to be made by September 1st. If payment is not collected by the 1st, students are not able to attend LEAD.

THINGS TO KNOW

- At LEAD, we provide coloring books, school supplies, toys, and sports equipment. It is highly encouraged that you do not have your child bring any personal items from home as there are many children who attend and their items may get lost. We are not responsible for any lost items.
- Snacks are encouraged but not required. Students tend to build up an appetite towards the end of the day, so sending something small would be appreciated. NO NUTS!
- Our staff is able to help your student with homework. We are happy to help them with what they are currently working on.
- Please label all personal items with both first and last names (clothing, backpacks, devices, etc.)

CONTACT

LEAD Director | Mrs. Erin Austin
Email | lead@stmaryriverside.org
School Office | 708-442-5747

PLAN OPTIONS

Before Care | 7:00-7:50am
After Care | 3:00-6:00pm

- **Plan A | Morning LEAD | $150**
  Student 2 — $25
  Student 3 — $10
  Student 4 — FREE

- **Plan B | 3:00-4:00pm | $200**
  Student 2 — $25
  Student 3 — $10
  Student 4 — FREE

- **Plan C | 3:00-5:00pm | $225**
  Student 2 — $50
  Student 3 — $20
  Student 4 — FREE

- **Plan D | 3:00-6:00pm | $250**
  Student 2 — $75
  Student 3 — $30
  Student 4 — FREE

- **Plan A + B | $325**
  Student 2 — $50
  Student 3 — $20
  Student 4 — FREE

- **Plan A + C | $350**
  Student 2 — $75
  Student 3 — $30
  Student 4 — FREE

- **Plan A + D | $375**
  Student 2 — $100
  Student 3 — $40
  Student 4 — FREE

Registration Link QR Code —
giving.parishsoft.com/App/Form/887fe720-7996-4b48-8c46-85a9aa1e63b6