

## ST. MARY SCHOOL ADVISORY BOARD VISITOR INFORMATION

Welcome to the meeting of St. Mary School advisory board! We are happy you have joined us today as we engage in the important work of promoting and fostering our school for the good of all the students in our community.

To ensure our meeting follows established protocols we ask the following:

1. You may observe the board while it is in session, however we ask that you do not engage in the discussion or actively participate in the agenda items either through comments or by offering your opinions on the topic being discussed.
2. At the specified time indicated on the agenda, you will be given the opportunity to express an opinion on the matter that concerns you. Please note there will be no discussion or debate between the visitors and any the members of the board during your visit. The remarks you make will be recorded in the published minutes of the meeting.
3. Please adhere to the time frame given you. That means you will need to make your point succinctly and clearly.
4. The Chair may ask clarifying question(s) to assist in understanding the topic or concern. Please feel free to answer these question(s).
5. Issues of school personnel, an individual family or a particular student's needs are **NOT** to be discussed in the meeting. Your comments should be general enough in nature that they could apply to all students or families. If you have personal issues not appropriate for this forum, you need to contact the principal and/or pastor directly to voice your concerns.
6. All matters brought before the board will be taken under serious consideration. However, there is no guarantee that the board will be able to "solve" the problem you have brought forth.
7. You will receive a written/verbal communication from a board member regarding your concern prior to the next scheduled meeting.

Thank you for your continued support and involvement in St. Mary School and in Catholic education.

Sincerely,

Mrs. Nolzco & Mrs. Garza

